

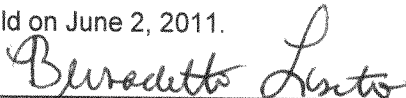
APPROVED

Bergen County Improvement Authority
**ONE Bergen County Plaza,
Hackensack, New Jersey**
REGULAR MEETING
CERTIFIED MINUTES
June 2, 2011

Present: Commissioner P. Wilson, K. Corcoran, L. D'Arminio, E. Trawinski
BCIA Staff: R. Garrison, M. Raguseo, J. Montag, B. Losito, G. Velazquez
General Counsel: T. Bruinooge, Esq.
Urban Health Institute: P. Breyer

TOPIC	DISCUSSION	ACTION/DECISION
Call to Order	The meeting was called to order at 6:25 p.m. by Chairperson Wilson.	
Proof of Notice of Regular Mtg.	B. Losito read the Notice of Regular Meeting.	
Roll Call	Roll Call of Commissioners: Commissioner Corcoran – Present Commissioner D'Arminio – Present Commissioner Trawinski - Present Commissioner Visotcky – Absent Chairperson Wilson – Present	Roll Call taken.
Open to Public Comment	Motion was made by Commissioner Trawinski to open the meeting for public comment with regard to items on today's agenda. Motion was seconded by Commissioner Corcoran and carried unanimously.	Motion carried.
Close to Public Comment	As there were no comments from the public wishing to be heard, Motion was made by Commissioner Corcoran and seconded by Commissioner Trawinski to close the meeting for public comment. Motion passed unanimously.	Motion carried.

I hereby certify that these are the minutes of the meeting held on June 2, 2011.


Bernadette Losito, Assistant Secretary

Verification of Certified
Minutes

Motion was made by Commissioner Corcoran and seconded by Commissioner Trawinski to verify the Minutes of the following meetings:

Minutes approved.

May 5, 2011 – Regular Session
May 5, 2011 – Work Session
May 5, 2011 – Closed Session
May 19, 2011 – Special Meeting

A Roll Call vote resulted as follows:

Commissioner Corcoran – Aye
Commissioner D'Arminio – Aye
Commissioner Trawinski – Aye
Chairperson Wilson – Aye

Chairperson Wilson stated for the record that all Commissioners serve on the BCIA Board without compensation. That includes Mr. Trawinski, Ms. Visotcky, Mr. Corcoran, Mr. D'Arminio and himself.

Resolutions #11-60 thru
#11-65

Chairperson Wilson wanted to thank Vice Chairperson Visotcky along with Commissioner Trawinski for their assistance in the RFQ review subcommittee. In Ms. Visotcky's absence, Chairperson asked Commissioner Trawinski to report their findings with recommendations.

Commissioner Trawinski thanked staff for their presentation/organization of the RFQ submissions. After review, the subcommittee recommends that all RFQ submissions be qualified and that the BCIA award a contract to Louis Mai CPA for Compliance Auditor, BRMC. In addition, we made an interim recommendation for the services of law firms of Beattie Padovano and Chasan Leyner & Lamparello. As we have yet to receive the information we had requested from these firms, we recommend interim contracts be formally awarded when this information is received and formally reviewed by the General Counsel and the Special Legal Counsel, BRMC.

Chairperson Wilson asked Executive Director to give an overview of the today's remaining resolutions. Commissioner D'Arminio asked if the payment for Louis Garguilo Company for BRMC Building 14 Showers was the final payment. Executive Director Garrison advised that it was not the final payment. Mike Formanek of RSC Architects advised that the project is about 66% complete, with an expected completion date in August 2011.

Commissioner Trawinski wanted to confirm that Resolution #11-61 is a refinancing of an existing County Guarantee on the bonds so that we can better take advantage of market conditions. Mr. Garrison confirmed this explanation. Commissioner Trawinski asked if he needed to recuse himself from the vote on this matter as he is County Administrator. General Counsel Bruinooge did not see this as a conflict.

In reference to Resolution #11-63, Commissioner D'Arminio suggested that as this emergency contract is below the bid threshold, that future resolutions include language stating this fact.

In reference to Resolution #11-64, Commissioner Trawinski advised that when he and Vice Chairperson Visotcky reviewed the RFQ for The Musial Group for the designation "Engineering," they determined that as this firm has a licensed engineer on staff that this firm is deemed acceptable to be qualified for such designation.

Executive Director Garrison advised that the RFQs for both Auditor and Financial Printer were due today at 2:00 p.m. and will be reviewed by the RFQ review subcommittee prior to qualification at a future meeting.

A motion was made by Commissioner Trawinski and seconded by Commissioner Corcoran to approve the following Resolutions:

Resolutions approved

- #11-60 Payment of Bills
- #11-61 Confirmation of Findings of LFB
(Refunding of BRMC Project, Series 2000)
- #11-62 Award Contract – RSC Architect
Construc. Mngt. Services, Bldg 5
Tunnel Reconstruction
- #11-63 Award Emerg. Contract - Adamo Brothers,
Inc. – BRMC Building 12 Roof Shoring –
5/11
- #11-64 Qualify Responses to RFQs
- #11-65 Award Contract – Louis Mai CPA
Compliance/Auditor

A Roll Call vote resulted as follows:

Commissioner Corcoran– yes
Commissioner D'Arminio – yes
Abstention from Resolution #11-62 and
Abstention from the portion of Resolution
#11- 64 relating to the designation of
Architects
Commissioner Trawinski - yes
Chairperson Wilson – yes

Commissioner D'Arminio mentioned that he had spoken to John Shahdanian, Esq. about the advisory opinion he had requested from Chasan Leyner firm. He said that Mr. Shahdanian had advised that his firm had completed the matter and that we will have it at our next monthly meeting.

Closed Session

Chairman Wilson asked for a Motion to go into Closed Session. A motion was made by Commissioner Corcoran and seconded by Commissioner Trawinski.

Motion carried.

Resolutions #11-66

Closed Session

Resolution approved.

Chairperson Wilson stated for the record that our need for closed session is for matter of potential litigation. Closed Session minutes will be released to the public once the matter can be made public, pursuant to law.

Chairperson Wilson advised that after Closed Session the Board will reconvene in the Regular Session to close the meeting

A Roll Call vote resulted as follows:

Commissioner Corcoran – Yes
Commissioner D'Arminio – Yes
Commissioner Trawinski – Yes
Chairperson Wilson – Yes

Reconvene Regular Session

At 6:55 p.m., Chairperson Wilson asked for a motion to reconvene to our Regular Session. A motion was made by Commissioner Corcoran and seconded by Commissioner D'Arminio.

Motion carried.

Next Meeting

Our next meeting date will be Thursday, July 7, 2011 at 5:30 p.m., in Room 460-The Learning Center, at ONE Bergen County Plaza, Hackensack, New Jersey.

Adjournment

There being no further business, Motion was made by Commissioner Corcoran and seconded by Commissioner Trawinski to adjourn the meeting at 7:00 p.m. Motion carried unanimously.

Motion carried.

Respectfully submitted,

Bernadette Losito
Assistant Secretary