

Bergen County Improvement Authority
ONE Bergen County Plaza,
Hackensack, New Jersey
 REGULAR MEETING
CERTIFIED MINUTES
April 7, 2011

APPROVED

Present: Commissioner P. Wilson, L. Visotcky, K. Corcoran, L. D'Arminio, E. Trawinski
 BCIA Staff: R. Garrison, M. Raguseo, J. Montag, B. Losito, G. Velazquez
 General Counsel: J. Shahdanian, Esq.
 Compliance Officer: F. Tomkins
 Urban Health Institute: P. Breyer

TOPIC	DISCUSSION	ACTION/DECISION
Call to Order	The meeting was called to order at 6:14 p.m. by Chairperson Wilson.	
Proof of Notice of Regular Mtg.	B. Losito read the Notice of Regular Meeting.	
Roll Call	Roll Call of Commissioners: Commissioner Corcoran – Present Commissioner D'Arminio – Present Commissioner Trawinski - Present Commissioner Visotcky – Present Chairperson Wilson – Present	Roll Call taken.
Open to Public Comment	Motion was made by Commissioner Corcoran to open the meeting for public comment with regard to items on today's agenda. Motion was seconded by Commissioner Visotcky and carried unanimously.	Motion carried.
Close to Public Comment	As there were no comments from the public wishing to be heard, Motion was made by Commissioner D'Arminio and seconded by Commissioner Trawinski to close the meeting for public comment. Motion passed unanimously.	Motion carried.

I hereby certify that these are the minutes of the meeting held on April 7, 2011.


 Bernadette Losito, Assistant Secretary

Verification of Certified
Minutes

Motion was made by Commissioner Visotcky
and seconded by Commissioner D'Arminio to
verify the Minutes of the following meetings:

Minutes approved.

February 3, 2011 – Work Session
March 3, 2011 – Regular Session
March 3, 2011 – Work Session

A Roll Call vote resulted as follows:

Commissioner Corcoran – Aye
Commissioner D'Arminio – Aye
Commissioner Trawinski – Aye for 3/3/11
Minutes; Abstain from voting for
2/3/11 Minutes
Commissioner Visotcky – Aye
Chairperson Wilson – Aye

Commissioner D'Arminio asked for a follow
up to his request of Dr. Breyer to provide a
comparison of BRMC level of staffing to other
area hospitals. Dr. Breyer mentioned that he
had prepared a comparison of BRMC to other
state, national as well as area hospital that
was discussed at the LTC subcommittee
level. He advised that management opinion
was such a comparison would not present a
fair measurement because the other area
hospitals are private facilities while BRMC is
a public facility.

Resolutions #11-34 thru
#11-41

Chairperson Wilson asked Executive Director
Garrison to present today's resolutions.

Executive Director Garrison presented the bill
list and advised that moving forward if the bill
list contains any extraordinary or uncommon
expense, he will make note of it at the
meeting. Commissioner D'Arminio then
asked a question as to what is a "special
master." General Counsel Shahdanian
advised that a special master was appointed
by Judge Simon formerly involved in the court
proceedings involving Overpeck. John
Williams of MKW+Associates, a landscape
specialist, was appointed and is still providing
oversight at the project.

Mr. Garrison continued with the list of today's
resolutions. Reso 11-25 Authorize Issuance
of RFQs for Professional Services.
Commissioner D'Arminio asked for the
explanation/distinction between General
Counsel and Special Litigation Counsel.
Counsel Shahdanian explained his firm's
roles in this regard. Reso 11-36
Disbursement of Proceeds for Bergen
Community College. Commissioner
Trawinski advised that paragraph 5 of the

resolution be omitted/crossed off from this document as it does not apply. Reso 11-37 Award Contract For Special Audit Services, BRMC to McEnerney, Brady and Co. Commissioner D'Arminio asked that this firm's hourly rate be attached or indicated in resolution.

Mr. Garrison asked Mr. Raguseo to present an overview of the remaining Resolutions on the agenda. Mr. Raguseo presented Reso 11-38 Change Order for Overpeck Buildings Project for Daibes Brothers. Consultants Dan Kaufman (Neglia Engineers) and Alberto Abreus and Steven Botbyl (RSC Architects) were also on hand to answer any questions. Counsel Shahdanian advised that almost all of the work included in this Change Order has been completed and through negotiation the cost for the work has been significantly reduced. Mr. Abreus gave a brief presentation outlining the change order; however, Counsel Shahdanian asked that the Daibes Brothers back-up documents be attached to the resolution. Mr. Abreus also stated that none of the contractor's change order requests was accepted on face value. All entries were examined for validity and all costs negotiated. Commissioner Trawinski asked for a specific explanation as to why these items were not originally included in the project and what constitutes the added cost of \$262,234. A majority of the additional costs are as a result of the upgrades in the amphitheater from a band shell to a production stage.

Commissioner Trawinski asked that wording be rolled into this resolution which sets forth the magnitude of the cost reductions obtained by negotiation with the contractor.

Mr. Raguseo presented back up support for Reso 11-39 regarding a Change Order for English Paving during the work session. Reso 11-40 amends the resolutions of professionals at our reorganization meeting to set forth that the BCIA did not comply with the fair and open process because of the brief/holdover nature of the awards.

Chairperson Wilson advised that the BCIA by way of Reso. 11-41 is to adopt and comply with the State of New Jersey Office of the State Comptroller Best Practices for Awarding Service Contracts. Mr. Garrison advised that he has discussed this policy with Dr. Novelli, County Purchasing Director, to adopt this policy for BCIA procurements.

A motion was made by Commissioner Trawinski and seconded by Commissioner Corcoran to approve the following Resolutions:

Resolution approved

- #11-34 Payment of Bills
- #11-35 Auth. Issuance of RFQs for Prof. Services
- #11-36 Disbursement of Proceeds – BCC Lyndhurst Campus Construction Req. #4 – March 9, 2011, as amended
- #11-37 Award Contract – Special Audit Service, BRMC –McEnerney, Brady & Co., as amended
- #11-38 Change Order – Overpeck County Park Bldgs-Phase I (Daibes Bros.), as amended
- #11-39 Change Order #1, BRMC 2009 Paving and Circulation (English Paving)
- #11-40 Amend Resolutions for Prof. Services
- #11-41 Adoption of State of NJ Office of the State Comptroller Best Practices for Awarding Serv. Contracts, dated 3/4/10

A Roll Call vote resulted as follows:

- Commissioner Corcoran– yes
- Commissioner D'Arminio – yes
- Commissioner Trawinski – yes
- Commissioner Visotcky - yes
- Chairperson Wilson – yes

Closed Session

Chairman Wilson asked for a Motion to go into Closed Session. A motion was made by Commissioner D'Arminio and seconded by Commissioner Trawinski.

Motion carried.

Resolutions #11-42

#11-42 Closed Session

Resolution approved.

Commissioner Trawinski asked and Counsel Shahdanian stated for the record that the resolution offered indicates that the matter to be discussed in Closed Session is involving potential notice of claim and possible anticipated litigation involving personnel and will be released to the public once the matter is made public.

Next Meeting

Our next meeting date will be Thursday, May 5, 2011 at 5:30 p.m., in Room 460-The Learning Center, at ONE Bergen County Plaza, Hackensack, New Jersey.

Adjournment

There being no further business, Motion was made by Commissioner Trawinski and seconded by Commissioner Corcoran to adjourn the meeting at 7:54 p.m. Motion carried unanimously.

Motion carried.

Respectfully submitted,

Bernadette Losito
Assistant Secretary